

**AGENDA**  
**North East Essex Health Forum Committee (HFC)**

Wednesday 7<sup>th</sup> December 2016  
 2.30pm to 4.30pm



Ash Meeting Room, Aspen House, Stephenson Road, Colchester, CO5 9QR

Chair – Ray Hardisty

*Please ensure that all attendees have checked the agenda for any potential conflict of interest. If there are any agenda items that may give rise to a conflict of a personal or business nature please advise the meeting Chair in advance of the meeting.*

Item	Subject	Attachments	Lead	Information, Decision, Discussion
1.1	<b>Introductions:</b> Myrna Liles – New Clacton (exc. Harwich) Representative Hannah Madsen – New Young Persons Representative		Chair	Info
1.2	<b>Apologies:</b> Marjorie Appleyard, Don Manhire, Brian Mckeown, Mark Tatham, Karen Whitaker			
2.	<b>Declarations of Interest (DOI's):</b>	▪ Amended Dofl	Chair	Update
3.	<b>Minutes of Last Meeting:</b>	▪ Draft Minutes 2 Nov 2016	Chair	Discussion
4.	<b>Actions from Previous Meetings</b>	▪ Action Sheets ▪ In-Patient Survey (2 docs only 1 in hard copy)	Chair	Discussion
5.	<b>Matters Arising from Last Meeting (not on Agenda)</b>		Chair	Discussion
6.	<b>Issues Raised by Patients, Public, Carers &amp; PPGs:</b>		Chair	Info/Discussions
6.1	<b>Issues Raised with HFC Members:</b>			
6.1.1	Audiology	Verbal	RH/PM	
6.1.2	Cardiac Blood Tests	Verbal	RH/PM	Information
6.1.3	Hearing Aid Batteries	▪ Updated Report	RH/PM	
6.1.4	Pharmacy 2 U	▪ Letter	RH	
6.2	<b>Issues Raised by PPGs:</b>			
6.2.1	PPG Publicity	▪ Leaflet	RH	Decision
6.3	<b>Word on the Street</b>			
6.3.1	New Issues	▪ Dec WOTS	RH	Discussion
7.	<b>Update from Community Voluntary Services:</b>			Information
7.1	<b>CCVS</b>		KS	
7.2	<b>CVST</b>		KL	
8.	<b>Local Health Matters:</b>			
8.1	<b>November 2016 Meetings:</b>	▪ Minutes	AW/RH	Information/Discussion
8.1.1	Tendring - Proposed Closure of Harwich Maternity Unit	Verbal Update	RH	
8.1.2	Colchester - Health Forum Member proposal that emergency care line be run by NHS 111	Verbal	RH	
8.2	<b>December 2016 Meetings</b>	▪ Agendas	RH	



9.0 9.1	<b>Outreach &amp; Engagement: Out and About</b>	▪ <b>Report</b>	RH/MB	Information
10 10.1	<b>Health Forum Specific Issues: 2017 Elections</b>	<i>Verbal</i>	RH	Information
11	<b>Healthwatch</b>	▪ <b>Report</b>	KW	Information
12 12.1 12.2 12.3 12.4  12.5 12.6 12.7 12.8 12.8.1 12.9 12.10 12.11 12.12 12.13  12.14	<b>NEE CCG Committees with Health Forum Representatives: Ambulance Service CCG Board Maternity Voices End of Life  Finance &amp; Performance Quality Transformation &amp; Delivery System Resilience Operational Group Frailty Strategy Resilient Communities Programme Board Ophthalmology Network PALS NEE CCG Operational Plan Sustainability &amp; Transformation Plan  Urgent Care</b>	▪ <b>Update</b> ▪ <b>Report &amp; Verbal</b>  ▪ <b>Report</b> ▪ <b>Report</b> ▪ <b>Report</b> ▪ <b>Draft Strategy</b>  <i>Doc already sent</i> ▪ <b>Cover Report</b> ▪ <b>Overview</b> ▪ <b>Guide</b> ▪ <b>Draft Submission</b> ▪ <b>Cover Report</b> ▪ <b>Cover Doc</b> ▪ <b>Public Info</b> ▪ <b>Comms Plan</b>	DM RH/AW ES/JR MEA/ JC MB SRJ MB/PM DM RH/LN RR/MT RH PK RH/AW RH  RH	Information/ Discussion                Decision    Decision
13. 13.1 13.1.1 13.2 13.2.1 13.2.2 13.2.3 13.2.4 13.2.5	<b>Press Releases: NEE CCG NEE CCG Board Meeting CHUFT In Partnership November 2016 Edition New Hospital Stop for Park &amp; Ride New Palliative Care Information Service Nurse Consultant Role Baby Box Programme at Colchester Hospital</b>	<i>All press releases have been circulated previously</i>	RH  RR	Information
14. 14.1 14.2 14.3 14.4	<b>Reports from Outside Organisations: ACE Health Improvement Service – Youth Drop In Sessions Colchester Hospital Pioneering Procedure Will Quince Mental Health Forum, October 7, Tending Mental Health Support: Big Lottery Grant for New Health &amp; Wellbeing Service</b>	▪ <b>Info Sheet</b> ▪ <b>Report</b> ▪ <b>Report</b>  <i>Verbal</i>	RH RH RH RH	Information Information Information Information
15.	<b>Any Other Business: (please let Chair before start of meeting)</b>			
16.	<b>Next Meeting Date: Wednesday 4<sup>th</sup> January 2017 1.30pm to 3.30pm CVST, Rosemary Road, Clacton, CO15 1NZ</b>			

Link to HFC Document Depository on Library section of NEE CCG Website (which also contains an Acronyms Glossary)

<http://www.neessexccg.nhs.uk/Library/NEE%20Health%20Forum.html>

