

## Small Grants Application From

### Administered on behalf of the ECC

Please fill in the grant application form below and then send it to Colchester CVS, Winsley's House, High Street, Colchester, Essex CO1 1UG

**Closing Date for Grant Application: 30<sup>th</sup> September 2015 4pm**

[Before completing this form please read the Guidance Notes.](#)

<b>Section 1: Will your project deliver against one or more of the following outcomes?</b>		<b>Yes</b>	<b>No</b>
1	Children in Essex get a better start in life.	<input type="checkbox"/>	<input type="checkbox"/>
2	People in Essex enjoy good health & wellbeing and healthy lifestyles.	<input type="checkbox"/>	<input type="checkbox"/>
3	People have aspirations and achieve their ambitions through education training and lifelong learning	<input type="checkbox"/>	<input type="checkbox"/>
4	People in Essex live in safe communities and are protected from harm.	<input type="checkbox"/>	<input type="checkbox"/>
5	People in Essex experience a high quality and sustainable environment	<input type="checkbox"/>	<input type="checkbox"/>
6	People can live independently, remain at home as long as possible and exercise control over their lives.	<input type="checkbox"/>	<input type="checkbox"/>
7	Individuals can make informed decisions, express their own needs and concerns and make their own voice heard	<input type="checkbox"/>	<input type="checkbox"/>
8	People learn how to manage their own health and social care needs	<input type="checkbox"/>	<input type="checkbox"/>
9	Community social networks and community services and activities are enabled, supported and developed; improving the lives of local people	<input type="checkbox"/>	<input type="checkbox"/>
<b>If you answered yes to any of these questions please continue with your application-</b>			

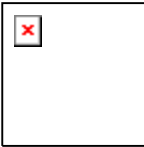
<b>Section 2: About You.</b>		<b>Yes</b>	<b>No</b>
Are you a registered charity, not for profit organisation, community group or association, with income less than £25,000 per annum and purely volunteer led?		<input type="checkbox"/>	<input type="checkbox"/>
Or are you a new purely volunteer led group working together to start community activity in your local area?		<input type="checkbox"/>	<input type="checkbox"/>
Will you be in a position to spend any grant awarded/ or demonstrate the projects impact by 31 <sup>st</sup> March 2016		<input type="checkbox"/>	<input type="checkbox"/>
Does your organisation have a governing document, articles of association or constitution?		<input type="checkbox"/>	<input type="checkbox"/>
Does your organisation have a bank account?		<input type="checkbox"/>	<input type="checkbox"/>

<b>Name of your Group/ Organisation:</b>	
<b>Main contact:</b>	
<b>Position in group:</b>	
<b>Address:</b>	
<b>City:</b>	
<b>County:</b>	
<b>Postal code:</b>	
<b>Email address of main contact:</b>	
<b>Main telephone number:</b>	
<b>Where is the project being delivered?</b>	

### Section 3: About Your Project

**Project Title:**

**Project Summary.** *Please describe your project (No more than 250 words):*



**How does your project meet one or more of the outcomes identified in section 1? Please provide a brief explanation including who will benefit from the project and how it will help the local community. Please include a description of local need. (No more than 400 words):**

**What is the start date for the project/idea and when will it be completed?**

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Section 4 Financial Details:**

**What will you spend the grant on?**

*Will you be buying items, or hiring things, or paying someone to do something? Please list the items and the cost.*

**What is the total amount of grant requested :**

**How does your project represent good value for money? Please explain.**

*For example have you sourced the cheapest materials, looked at alternative quotes, etc. – using volunteer time and skills?*

Signed:.....Date: .....

**Check List:**

**Does the information supplied above clearly demonstrate?**

- How your project meets one or more of the 9 outcomes described in Section 1
- Why your project is needed and how you know it is needed?
- Who would benefit from your project?
- How the people who will benefit are involved in your project?
- The difference your project will make?
- What your project will do?
- How much funding you want for how long and what you will spend the money on?  
***Please itemise any costs and please attach any supporting quotations for proposed project expenditure.***